**CENTRALIA CHRISTIAN SCHOOL BOARD MINUTES**

**OCTOBER 18, 2016**

**Meeting called to order by Brad at 6:30**

**Members Present:**  Brad B., Ann B., Bill R., Mark W., Kate C., Rachelle B.

**Members Absent:** Keith H., Kevin N.

**Guests:** Joy Philips, Peter Fulton, Lee Hoium, Kirsten Saari. Each of these shared how things were going with their start-up. Board prayed over each of them.

Kate moved and Mark seconded that the September minutes be accepted. Motion passed.

**Foundation Report:** Kate reported about the web page and marketing project progress. Jenny Matthews plans on having the master mailing list of donors, alumni, and friends of CCS completed by November. It has about 1000 names. The year-end mailing will go out by Thanksgiving. People are joining the auction committee. Erin West is the parent liaison to the community churches. A variable tuition plan is being seriously explored.

**Administrative Report:** (see printout).

**Finance Report:** Committee did not meet this month. See print out for financial report.

**Building & Ground:** No report other than security door and fence are nearly complete. Some discussion regarding replacing screws in the acre-size roof to prevent leakage problems.

**Policy:** No report

**Technology:** Andy Dicks met with Aaron Cushman regarding a micro-cell phone antenna to be installed as a means of dealing with the phone situation. Mark was appointed to be the board member to serve on this committee.

**Personnel:** There was a slight glitch in covenants for the new high school program, but it was worked out by Ann S and Brad.

**Marketing:** No report.

**Academic:** Rachelle has contacted OPSI regarding developing a transcript for the high school program. She will meet with Lee and Peter in the next few months to devise a form that would be acceptable.

**New Business:** Kate, Bill, and Rachelle will work to go over Standard Operation Procedures (SOP) to make sure procedures and policies are in sync. They will be working off of a list of items from the last several years of board minutes to make sure that any policy decision voted upon has been translated into the policy manual.

October 27, open house. Keith was chosen to organize a short skit for this occasion.

Discussion followed on Spanish being offered again by Edmundo for two enrichment periods per week. Mark moved and Bill seconded that the Spanish program be self-sustaining by having Edmundo request and collect a fee of $35 per student per quarter, (similar to sports fees students pay). Motion passed.

Reminder for board members to finish the administrator’s evaluation and get the form turned into Bill so they can be compiled.

Prayer was for Kindergarten.

Next meeting is November 15. Kate has devotions/snacks.

Respectfully submitted,

Rachelle Bryson