**Centralia Christian School Board Minutes**

**September 27, 2016**

**Members Present:** Bill R., Kevin N., Brad B., Keith N., Ann B., Ann S., Kate C., Rachelle B

**Members Absent:** Mark W.

**Meeting called to order** at 6:30 by Brad.

Keith moved and Bill seconded that the August minutes be approved. Motion passed.

**Foundation Report:** Kate reported that a job description for the Development Officer is being written. Kirsten Saari is being considered.

**Administrator Report: (**see print out) Discussion followed on ideas for simplifying mission statement. Decision will be made in October. Bill and Keith reported that the 7-8 trip was a wonderful success.

**Finance Report:** (see print out). PTL, we ended in the black (the “green”)! Bill moved, Kevin seconded that the 2016-17 budget, including a 3% raise for staff, be accepted. Motion passed. Covenants will be prepared to be signed.

**B & G:** Committee did not meet, but the door and fence are still being worked on. Kate reported that Aaron has expressed concern about replacing the screws in the roof to prevent leakage as many of those are rusting. Apparently this is a common occurrence with a metal roof.

**Policy:** Kate moved and Rachelle seconded that the Animal Policy and the Volunteer Drivers Policy be accepted. Motion passed. Rachelle moved and Ann B seconded that Penny be accepted officially as a board-approved classroom pet. Motion passed.

**Technology:** Access to cell tower on the roof is still being explored. Committee has tried to fix the phone server; patching the system has not been successful. The need to replace the phone system is now being explored.

**Personnel:** Board is instructed to fill out and return to Brad or Bill the administrator evaluation form so a compiled copy can be tallied and a formal evaluation can be completed.

**Marketing/Enrollment:** no report

**Academic Affairs:** We are considering getting a P-12 state approval rather than our current P-8 state approval. This would enable high school credit to be awarded to classes taught at that level.

**New Business:** Rachelle is working on consolidating past minutes, financial reports, and administrator reports into one notebook. Kevin is also checking to see that approved policies get recorded into the policy manual.

Bill moved and Kate seconded that Keith be the vice-president to fill Matt W.’s place. Motion passed.

Open House is scheduled for October 27. Board needs to think about, plan a short presentation. Skit?

Foundation Auction is scheduled for March 18, 2017.

Prayer focus was on Mrs. Phillips and the pre-school.

**Next Meeting** October 18, Rachelle has devotions and snacks.

Meeting adjourned.

Respectfully submitted,

Rachelle Bryson, secretary